



2019-2020 年度第 05 號通函

敬啟者：

一月份綜合通告

茲有下列事項煩請家長留意，並簽妥相關回條，各項資料茲臚列如下：

1.	校慶活動安排	(全校適用)	P.2
2.	中六級畢業試、考試檢討及回校自修安排	(中六級適用)	P.2
3.	回條部份 一月份綜合通告	(全校適用)	P.3
4.	附件：		
	附件一：考試規則	(中六級適用)	P.4
	附件二：考試時間表	(中六級適用)	P.5

各位家長如有任何查詢或建議，請與學校聯絡(電話：2792 6712)。

此致
各位家長



甘陳富文校長 謹啟

二零二零年一月三日

1. 校慶活動安排 (全校適用)

今年是我校 95 周年校慶，1 月將是校慶活動的高峰。校慶禮儀及開放日為學習活動日，各同學務必按學校要求出席及參與。茲有以下有關校慶活動的安排，需通知家長及同學。

(a) 校慶籌備日

1 月 9 日特別安排為 95 周年校慶籌備日。

同學無須上課，但會為 1 月 10 及 11 日的開放日作準備。如同學回校協助籌備活動，老師會以活動通告形式通知相關同學的家長，同學須在通告指定時間，穿著校服或體育服回校。若無須協助開放日活動則不用回校。

(b) 95 周年校慶感恩祭

為慶祝學校創校 95 年，學校在 1 月 10 日舉行 95 周年校慶感恩祭，蒙 香港天主教教區主教夏志誠輔理主教蒞臨主禮。同學請於是日下午 1:30 穿著整齊冬季校服回校，準備參加禮儀，活動約在 4:00 完結。

(c) 開放日

校慶開放日時間為：

	時段及活動	回校參與級別
1 月 10 日(五)	8:30 - 12:00 開幕禮及參觀開放日	中四及中五
	1:30 - 3:30 感恩祭	全校各級
	3:30 - 5:30 植樹儀式及參觀開放日	中一及中二
1 月 11 日(六)	9:00 - 12:00 參觀開放日	中三及中六

為免人流過於集中，同學必須按以上時段出席校慶開放日。歡迎家長、西貢坊眾蒞臨本校參觀。如有查詢，請與顏青霞副校長聯絡。

2. 中六級畢業試、考試檢討及回校自修安排 (中六級適用)

本學年之中六級畢業試將於 17/2/2020 至 28/2/2020 舉行，試後檢討於 3/3/2020 至 5/3/2020 進行。茲有下列安排須通知各位家長：

- 畢業試期間學生無須出席早會，但上課時間仍按平日一樣，即上午 7:55 有預備鐘，上午 8:00 應到達試場外等候進場，逾時作遲到處理。若學生當天不須參與第一節考試，則可按照第二節開考時間，提前 15 分到達試場外，等候進場。
- 學生不得提早離開試場。
- 學生須穿著整齊冬季校服回校參加考試。
- 為預備考試，學校會勸喻同學不應留校進行球類活動或嬉戲等，煩請各家長協助督促學生放學後盡早回家溫習。
- 隨函另派發相關之考試規則(附件一)及考試時間表(附件二)，學生須依照時間表返回學校參加考試。
- 如考試期間遇有惡劣天氣，引致停課，該日所考之科目將會另作安排。換言之，全部考試之日期、時間及應考科目，一律按照隨函附上之考試時間表進行。
- 考試檢討日之後，學生無須回校上課，並應自訂時間表，勤加溫習，為參予香港中學文憑試作好準備。學校會開設溫習室，歡迎學生回校溫習及請教老師。
- 此外，學生回校溫習必須穿著整齊校服及保持安靜，以免對其他學生造成滋擾。

3. 各項回條

一月份綜合通告回條 (全校適用)

敬覆者：本人已詳閱【一月份綜合通告】，並知悉有關安排，包括「中六級畢業試、考試檢討及回校自修安排」。

家長附言(若有)：_____

此 致
西貢崇真天主教學校(中學部)

學生姓名：_____

班 級：_____ 學號：_____

家長簽署：_____

日 期： 二零二零年_____月_____日

註：班主任收齊回條後交回校務處朱先生

西貢崇真天主教學校(中學部)

考生考試規則

1. 考生必須遵照監考老師的指示，於考試開考前十分鐘進入試場，並按座位表入座。語文科口試考生須於預定開考時間前十五分鐘到達等候室報到，安靜等候應考。
2. 考生必須將筆記、書籍及個人物品(包括已關掉的手提電話及具文字顯示功能的智能手錶)放入一個附有拉鍊或鈕扣的手提包內，並將袋口拉上拉鍊或扣好，於開考前放在椅子下面。
3. 試場內外考生應保持肅靜。
4. 考生遲到
 - 4.1 考生在開考後抵達試場，須先到校務處取得「遲到紙」，再按監考老師指示入座。該考生不會得到額外時間作答。
 - 4.2 如考生遲到超過 30 分鐘，該考生的答卷將作個別處理，嚴重者或會不為學校接納。
 - 4.3 如考生在考試終結前 30 分鐘才到校，將不准進入試場應考。
5. 考生早退
 - 5.1 所有考生不得提早離場。
6. 若考生違反以下規則，可能會被扣考試分：
 - 6.1 考生未關掉電子器材 (包括手提電話) 。
 - 6.2 考生的衣袋內、身上、桌上或抽屜內有筆記、書籍或任何電子器材 (例如：手提電話、平板電腦、電子字典、具文字顯示功能的智能手錶等) 。
 - 6.3 考生攜帶的電子器材，例如手提電話 / 智能手錶 / 備有響鬧功能的物品發出聲響。
 - 6.4 考生使用沒有「H.K.E.A.A.APPROVED」或「H.K.E.A.A.APPROVED」標籤的計算機。
 - 6.5 考生在監考老師宣布立即停筆後或收集答卷時，仍繼續書寫。
 - 6.6 考生搗亂秩序，如發出聲響滋擾他人。
 - 6.7 考生作弊。
7. 考生缺席：
 - 7.1 學生若於考試缺席將不獲安排補考。
 - 7.2 無故缺席者，成績表將列明該學生無故缺席相關科目或科目分卷的考試。
 - 7.3 各科缺考科目之分數為零分。

SAI KUNG SUNG TSUN CATHOLIC SCHOOL(SECONDARY SECTION)

附件二
Appendix II

Exam. Centre : HALL

F.6 MOCK EXAMINATION (2019-2020)

TIME – TABLE

17/2/2020 Monday	18/2/2020 Tuesday	19/2/2020 Wednesday	20/2/2020 Thursday	21/2/2020 Friday
<p>Chi. Lang. I 中文【1】 <閱讀></p> <p>8:15am-9:45am</p>	<p>Eng. Lang. I 英文【1】 <Reading></p> <p>8:15am-9:45am</p>	<p>Chi. Lang. III 中文【3】 <聆聽及綜合能力考核></p> <p>8:15am-10:00am</p>	<p>LS I 通識【1】</p> <p>8:15am-10:15am</p>	<p>THS II 旅遊與款待【2】 8:15am-10:00am</p> <p>ICT I 資訊及通訊科技【1】 8:15am-10:15am</p> <p>Chi. History I 中國歷史【1】 8:15am-10:30am</p> <p>P.E.I 體育【1】 8:15am-10:30am</p> <p>Biology I 生物【1】 8:15am-10:45am</p> <p>Physics I 物理【1】 8:15am-10:45am</p> <p>Economics II 經濟【2】 8:15am-10:45am</p>
<p>Chi. Lang. II 中文【2】 <寫作></p> <p>10:15am-11:45am</p>	<p>Eng. Lang. II 英文【2】 <Writing></p> <p>10:15am- 12:15pm</p>	<p>Chi. Lang. IV 中文【4】 <說話能力></p> <p>10:30am-1:00pm</p>	<p>LS II 通識【2】</p> <p>10:45am-12:00nn</p>	<p>Biology II 生物【2】 11:15am-12:15pm</p> <p>Physics II 物理【2】 11:15am-12:15pm</p> <p>Economics I 經濟【1】 11:15am-12:15pm</p> <p>P.E. II 體育【2】 11:15am-12:30pm</p> <p>Chi. History II 中國歷史【2】 11:15am-12:35pm</p> <p>THS I 旅遊與款待【1】 11:15am-12:45pm</p> <p>ICT II 資訊及通訊科技【2】 11:15am -12:45pm</p>

SAI KUNG SUNG TSUN CATHOLIC SCHOOL(SECONDARY SECTION)

附件二
Appendix II

Exam. Centre : HALL

F.6 MOCK EXAMINATION (2019-2020)

TIME – TABLE

24/2/2020 Monday	25/2/2020 Tuesday	26/2/2020 Wednesday	27/2/2020 Thursday	28/2/2020 Friday
<p>Eng. Lang. III 英文 【3】 <Listening & Integrated Skills ></p> <p>8:15am-10:15am</p>	<p>Math. 1 (Compulsory part) 數學 【1】 (必修部分)</p> <p>8:15am-10:30am</p>	<p>ERS I 倫理與宗教 【1】 8:15am-10:00am BAFS II 企業會計與財務 【2】 8:15am-10:30am Chemistry I 化學 【1】 8:15am-10:45am Geography I 地理 【1】 8:15am-11:00am</p>	<p>Math. M1 (Extended part) 數學 (延伸部分) 8:15am-10:45am</p> <p>V. Arts 視覺藝術 8:15am-12:15pm</p>	<p>Contingency Day for Exam Make-up</p> <p>備考日</p>
<p>Eng. Lang. IV 英文 【4】 <Oral ></p> <p>10:45am-1:45pm</p>	<p>Math. II (Compulsory part) 數學 【2】 (必修部分)</p> <p>11:00am-12:15pm</p>	<p>Chemistry II 化學 【2】 11:30am-12:30pm Geography II 地理 【2】 11:30am-12:45pm BAFS I 企業會計與財務 【1】 11:30am-12:45pm ERS II 倫理與宗教 【2】 11:30am-1:15pm</p>		



Ref: 2019-2020 No. 05
Date: 6th January 2020

Dear Parents / Guardians,

January Circular

Please kindly pay attention to the following events and sign the reply slips concerned:

1.	Arrangement for the Celebration Activities of the 95th Anniversary in January	(For All Students)	P.2
2.	Arrangements for S6 Mock Examination, Examination Review and Study Leave	(For S6 Students)	P.2
3.	Reply slips		
	A) January circular	(For All Students)	P.3
4.	Appendix I : Regulations for the Examination	(For S6 Students)	P.4
	Appendix II : Examination Time Table	(For S6 Students)	P.5

Should you have any enquiries or suggestions, please contact us at 2792 6712.

Yours sincerely,



Principal
Mrs KUM CHAN Fu-man

1. Arrangement for the Celebration Activities of the 95th Anniversary in January (For All Students)

This year is our school's 95th Anniversary and most celebration activities are held in January. We regard the Celebration Ceremony and Open Day as students' learning days. Therefore, students must be present in accordance with the teachers' instructions. The information about the arrangement of the celebration is as follows:

(a) Preparation Day for the 95th Anniversary

9th January is scheduled as the Preparation Day for the 95th Anniversary.

There will be no school day on 9th January because it is reserved for the preparation work for the School Open Days on 10th January and 11th January. Teachers will notify the parents of student helpers in the form of notice specifying the time and other details individually. Students who do not receive this notice do not need to be in school.

(b) Thanksgiving Mass for the 95th Anniversary

In commemoration of the 95th Anniversary of the school, the Thanksgiving Mass will be held on 10th January. The Auxiliary Bishop of Hong Kong, Joseph HA Chi-Shing, has been cordially invited to be our guest-of-honour. Students should be in school before 1:30pm and in winter uniform. The Celebration Ceremony will end at approximately 4:00pm.

(c) Open Days for the 95th Anniversary

Opening Hours for the Open Days:

Date	Periods and events	Participations
10 th Jan 2020 (Friday)	8:30am-12:00noon	Opening Ceremony and Open Day
	1:30pm-3:30pm	Thanksgiving Mass
	3:30pm-5:30pm	Tree Planting Ceremony and Open Day
11 th Jan 2020 (Saturday)	9:00am - 12:00noon	Open Day
		Form 4 and 5
		All forms
		Form 1 and 2
		Form 3 and 6

To avoid overcrowding, students must attend the school open day according to the above periods. All parents and residents in Sai Kung are welcome to visit our school. Should you have any enquiries, please contact the Vice-principal Ms. Ngan Ching Har at 27926712.

2. Arrangements for S6 Mock Examination, Examination Review and Study Leave (For S6 Students)

The upcoming S6 Mock Examination will be held from 17th February to 28th February 2020. The Examination Review will be held from 3rd to 5th March 2020. Please take note of the following arrangements:

(a) Despite the cancellation of the morning assembly during the period of the S6 Mock Examination, students should attend school as usual. The school bell rings at 7:55 a.m. and candidates shall wait outside the examination venue at 8:00 a.m.. Candidates who arrive after this time shall be treated as latecomers.

Only if candidates do not sit for the 1st section of the examination, they shall arrive at the examination venue 15 minutes prior to the start of the 2nd section of the examination.

(b) Candidates are not allowed to leave early during the examination.

(c) Candidates shall wear standard winter uniforms.

(d) To prepare for the examination, the school will advise students not to play ball games after school. Parents shall urge their children to go home as soon as possible for revision.

(e) Enclosed please find the Regulations for the Examination (Appendix I) and the Examination Time Table (Appendix II) for your reference.

(f) In case of school suspension according to the EDB announcement, the examination scheduled for that day will be postponed. The rest of the examination will be held as scheduled.

(g) After the Examination Review, students will be on study leave and should arrange time for their own revision. Self-study rooms will be arranged by the school on campus. Students are welcome to study at school and consult their teachers.

(h) Students should wear standard winter uniforms if they study at school. To avoid nuisance to other students, students shall keep silent while studying in the self-study rooms.

3. Reply Slips

January Circular – Reply Slips (For All Students)

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I have read and fully understood the events and arrangements stated in the January Circular including “Arrangements for S6 Mock Examination, Examination Review and Study Leave”.

Parent’s Suggestion (if any): _____

Student’s Name: _____

Class: _____ Class No: _____

Parent’s signature: _____

Date: _____

Remarks: Please collect the reply slips and forward to Mr. CHU at General Office.

Sai Kung Sung Tsun Catholic School (Secondary Section)
Examination Regulations

1. All candidates must follow the instruction given by the invigilators. You should enter the examination venue 10 minutes before the examination starts and sit according to the seating plan assigned. Candidates should arrive at the waiting room 15 minutes before the start of the oral examination and keep silent when waiting.
2. All candidates must put all the books and personal belongings (such as the off-mode mobile and smart-watch with word-display facilities) in a bag that can be properly closed with a zip/buckle etc.
 - (i) The bag must be properly closed.
 - (ii) The bag must be placed under your chair.
3. Candidates must keep silent inside/outside the examination venue.
4. Punctuality of candidates
 - 4.1 If candidates arrive at the examination venue after the examination starts, you should take the "Late Record Sheet" from the General Office. The seat will be assigned by the invigilator. Candidates will NOT be given extra time to compensate for any time lost.
 - 4.2 If candidates are late for more than 30 minutes, the examination paper will be handled independently. Serious condition will not be accepted by the school.
 - 4.3 If the candidates arrive at school 30 minutes before the examination ends, they will not be allowed to take the paper concerned.
5. Leave early of candidates.
 - 5.1 All candidates are not allowed to leave the examination venue early.
6. If candidates violate the following regulations in the examination, marks may be deducted accordingly.
 - 6.1 Candidates are found to have any electronic device (including a mobile phone) switched on during an examination.
 - 6.2 Any articles such as notes, books and all kinds of electronic devices (e.g. mobile phones, PDA, electronic dictionaries, smart watches with word-display facilities) are taken out from your pockets/your body or removed from your desk/the drawer of your desk.
 - 6.3 The alarm of your mobile phone or articles (such as smart watches, electronic dictionaries etc.) rings during the examination.
 - 6.4 Candidates use the calculators without the label of 「H.K.E.A.A.APPROVED」 or 「H.K.E.A.APPROVED」.
 - 6.5 Candidates continues writing when the announcement of "Time's up" or "collect the paper" is made by the invigilator. Examination marks may be deducted. It may be regarded as cheating of a serious condition. The paper will not be accepted by the school.
 - 6.6 Candidates who misbehave or act maliciously (e.g. making noise) in such a way that they upset the conduct of the examination.
 - 6.7 Candidates proved to have cheated.
7. Handling cases of absence during examination:
 - 7.1 Make-up examination will NOT be given to students who were absent from the examination.
 - 7.2 For the absentees who do not provide any reasons, their school report will state they were absent without reason during the examination of the subject and the paper concerned.
 - 7.3 A score of zero will be given to students who are absent from examination.