



敬啓者：

一月份綜合通告

茲有下列事項請家長留意，並簽妥相關回條，各項資料茲臚列如下：

一、學與教

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二、家校合作

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各位家長有任何查詢或建議，請與學校聯絡（電話：2792 6712）。

此致
各位家長



甘陳富文校長 謹啓

二零二一年一月十九日

聖經金句：有一嬰孩為我們誕生了，有一個兒子賜給了我們；他的王權是偉大的，他王國的平安是無限的。(依 9:5-6)

一. 學與教

1. 第一學段考試安排 (中一至中五級適用)

謹通知家長，因受疫情影響，本年度中一至中五級第一學段考試的最新安排如下：

中一級：學生須於 2/2/2021 至 5/2/2021 下午回校考試，上午預留時間在家溫習，學生無須參與網課。*8/2/2021 為備考日。

中三級：學生須於 25/1/2021 至 29/1/2021 下午回校考試，上午預留時間在家溫習，學生無須參與網課。*1/2/2021 為備考日。

註：設立備考日目的是以備考試期間出現突發情況，若因特殊情況需用作考試，會盡早公佈，考生上午留家溫習無須參與網課；但若備考日最後並無用作考試，則學生上午須出席網課。

中二、中四及中五級：

考試暫定於農曆年假後進行，詳情稍後公佈。

- (a) 學生須於開考前 5 分鐘進入課室依編訂的座位安坐。
- (b) 考試期間，學生不得提早離開試場。
- (c) 請敦促學生穿著整齊冬季校服回校參加考試。
- (d) 隨函另派發相關之考試規則(附件一)及考試時間表(附件二)，學生須依照時間表回校考試。
- (e) 如考試期間遇有惡劣天氣，引致停課，該日所考之科目將會另作安排，其他日子的考試會繼續按照隨函附上之考試時間表進行。由於疫情仍未穩定，或會隨時影響考試的安排，請家長密切留意校網最新消息。

2. 中六級畢業試、考試檢討及回校自修安排 (中六級適用)

本學年之中六級畢業試將於 1/3/2021 至 12/3/2021 舉行，試後檢討於 15/3/2021 至 17/3/2021 進行。茲有下列安排須通知各位家長：

- (a) 畢業試期間學生無須出席早會，但上課時間仍按平日一樣，即上午 7:55 有預備鐘，上午 8:00 應到達試場外等候進場，逾時作遲到處理。若學生當天不用參與第一節考試，則可按照第二節開考時間，提前 15 分到達試場外，等候進場。
- (b) 學生不得提早離開試場。
- (c) 學生須穿著整齊冬季校服回校參加考試。
- (d) 為預備考試，學生不應留校進行球類活動或嬉戲，煩請各家長協助督促學生放學後盡早回家溫習。
- (e) 隨函另派發相關之考試規則(附件一)及考試時間表(附件二)，學生須依照時間表返回學校參加考試。
- (f) 如考試期間遇有惡劣天氣，引致停課，該日所考之科目將會另作安排，其他日子的考試會繼續按照隨函附上之考試時間表進行。由於疫情仍未穩定，或會隨時影響考試的安排，請家長密切留意校網最新消息。
- (g) 考試檢討日之後，學生無須回校上課，並應自訂時間表，勤加溫習，為參與香港中學文憑試作好準備。學校會開設溫習室，歡迎學生回校溫習及請教老師。
- (h) 此外，學生回校溫習必須穿著整齊校服及保持安靜，以免對其他學生造成滋擾。

3. 有關上學期家長日延期（中一至中五級適用）

鑒於疫情仍然不明朗，上學期各級考試已延期進行，原定於 2021 年 1 月 23 日(星期六)舉行之家長日亦將相應延期舉行。待上學期考試及相關評估程序預期完成後，校方即公告家長有關家長日詳情。請家長密切留意學校通告。

學校殷切期望與家長衷誠合作、密切溝通，在此期間校方將繼續透過班主任陽光電話致電家長，了解學生在家學習情況及身心健康，在必要時提供適切資訊和支援，家長若有任何意見查詢，請致電與學校聯絡，確保溝通和合作，攜手協力照顧學生成長。

4. 數學科訂購計算機（全校適用）

為配合數學科課程需要，學生於數學課堂及數學科考試時需自備計算機，所有認可使用的計算機必須印有「H. K. E. A. APPROVED」或「H. K. E. A. A. APPROVED」的字樣。現請各家長選擇：

1. 自行購買計算機備用
2. 經校方代訂：

牌子 / 型號	學校集體訂購價
CASIO Fx-50FH II	HK\$180.00

3. 學生如欲透過學校代購，須於 2021 年 1 月 29 日或之前填妥回條，費用將於 2 月 26 日在其電子錢包內扣減。如有查詢或意見，請致電 2792 6712 與蔡世雄老師聯絡。

二、家校合作

5. 有關二零二零至二零二一年度中小學新春團拜（全校適用）

由於疫情關係，家長教師會將取消本學年的「中小學新春團拜」活動，改為在學校網頁上發放賀年短片，向各位家長、老師和學生拜年。另外，待學校復課時，各師生會收到由本會預備的朱古力金幣利是，以表達家長教師會對各位的祝福。

6. 第二十四屆家長教師會理事名單（全校適用）

二零二零至二零二二年度西貢崇真天主教學校(中學部)家長教師會第二十四屆家長理事名單如下：

職位	學生班別	學生姓名	家長姓名
主席	5B	范愛智	李鳳英女士
副主席	5B	關子威	葉麗明女士
稽核	3B	何欣桐	郭楚芳女士
文書	2D	張祖欣	張慧琮女士
康樂	2B, 3B	官卓彥 官卓盈	郭錦萍女士
康樂	2B	何雋軒	譚玉華女士
總務	1C	梁晉煒	劉敏儀女士
總務	1D	袁靜嵐	方英女士

三、其他事項

7. 學校校曆表留意事項（全校適用）

- (a) 1 月 23 日(星期六)家長日延期舉行，請家長密切留意學校稍後通告。
- (b) 2 月 8 日(星期一)以星期五時間表上課。

四、回條部份

(A) 一月份綜合通告回條 (全校填寫)

敬覆者：本人已詳閱【一月份綜合通告】，並知悉各項有關安排。

家長附言(若有): _____

此 覆
西貢崇真天主教學校(中學部)

學生姓名: _____

班 級: _____ 學號: _____

家長簽署: _____

日 期: 二零二一年 _____ 月 _____ 日

註：班主任收齊回條於 1 月 29 日前交回校務處朱先生

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(B) 數學科訂購計算機回條 (全校填寫)

敬覆者：本人知悉上述安排，並會

自行購買計算機備用

委托校方代購 CASIO Fx-50FH II 型號的計算機，每部\$180 元正。

請在適當方格加“✓”

此 覆
西貢崇真天主教學校(中學部)

學生姓名: _____

班 級: _____ 學號: _____

家長簽署: _____

日 期: 二零二一年 _____ 月 _____ 日

註：如委托校方代購，須於 2021 年 1 月 29 日或之前填妥回條，費用將於 2 月 26 日在其電子錢包內扣減。

西貢崇真天主教學校(中學部)
考試規則(中一至中五級)

附件一
Appendix I

1. 考生必須遵照監考老師的指示，於考試開考前五分鐘進入試場，並按座位表入座。
2. 考生必須將筆記、書籍及個人物品(包括已關掉的手提電話、平板電腦及具文字顯示功能的智能手錶)放入一個附有拉鍊或鈕扣的手提包內，並將袋口拉上拉鍊或扣好，於開考前放在椅子下面。
3. 試場內外考生應保持肅靜。
4. 考生遲到
 - 4.1 考生在開考後抵達試場，須先到校務處取得「遲到紙」，再按照試場監考老師指引入座。該考生不會得到額外時間作答。
 - 4.2 如考生遲到超過 30 分鐘，該考生的答卷將作個別處理，嚴重者或會不為學校接納。
 - 4.3 如考生在考試終結前 30 分鐘才到校，將不准進入試場應考。
5. 考生早退
 - 5.1 所有考生不得提早離場。
6. 在考試進行中，倘若考生違反以下規則，有關科目成績會被扣分，甚至可能被取消全部考試成績：
 - 6.1 考生的衣袋內、身上、桌上或抽屜內有筆記、書籍或任何電子器材 [例如：手提電話、平板電腦、電子字典、具文字顯示功能的智能手錶等]。
 - 6.2 考生攜帶的電子器材，例如手提電話/ 智能手錶/ 備有響鬧功能的物品未有關掉，甚至發出聲響。
 - 6.3 考生使用沒有「H. K. E. A. A. APPROVED」或「H. K. E. A. APPROVED」標籤的計算機。
 - 6.4 考生在監考老師宣布立即停筆後或收集答卷時，仍繼續書寫。
 - 6.5 考生搗亂秩序，如發出聲響滋擾他人。
 - 6.6 考生作弊。
7. 考生缺席：
 - 7.1 學生若於考試缺席將不獲安排補考。
 - 7.2 無故缺席者，成績表將列明該學生無故缺席相關科目或科目分卷的考試。

西貢崇真天主教學校(中學部)
考試規則(中六級)

附件一
Appendix I

1. 考生必須遵照監考老師的指示，於考試開考前十分鐘進入試場，並按座位表入座。語文科口試考生須於預定開考時間前十五分鐘到達等候室報到，安靜等候應考。
2. 考生必須將筆記、書籍及個人物品(包括已關掉的手提電話及具文字顯示功能的智能手錶)放入一個附有拉鍊或鈕扣的手提包內，並將袋口拉上拉鍊或扣好，於開考前放在椅子下面。
3. 試場內外考生應保持肅靜。
4. 考生遲到
 - 4.1 考生在開考後抵達試場，須先到校務處取得「遲到紙」，再按監考老師指示入座。該考生不會得到額外時間作答。
 - 4.2 如考生遲到超過 30 分鐘，該考生的答卷將作個別處理，嚴重者或會不為學校接納。
 - 4.3 如考生在考試終結前 30 分鐘才到校，將不准進入試場應考。
5. 考生早退
 - 5.1 所有考生不得提早離場。
6. 若考生違反以下規則，可能會被扣考試分：
 - 6.1 考生未關掉電子器材(包括手提電話)。
 - 6.2 考生的衣袋內、身上、桌上或抽屜內有筆記、書籍或任何電子器材(例如：手提電話、平板電腦、電子字典、具文字顯示功能的智能手錶等)。
 - 6.3 考生攜帶的電子器材，例如手提電話 / 智能手錶 / 備有響鬧功能的物品發出聲響。
 - 6.4 考生使用沒有「H. K. E. A. A. APPROVED」或「H. K. E. A. APPROVED」標籤的計算機。
 - 6.5 考生在監考老師宣布立即停筆後或收集答卷時，仍繼續書寫。
 - 6.6 考生搗亂秩序，如發出聲響滋擾他人。
 - 6.7 考生作弊。
7. 考生缺席：
 - 7.1 學生若於考試缺席將不獲安排補考。
 - 7.2 無故缺席者，成績表將列明該學生無故缺席相關科目或科目分卷的考試。
 - 7.3 各科缺考科目之分數為零分。

SAI KUNG SUNG TSUN CATHOLIC SCHOOL(SECONDARY SECTION)
FIRST TERM EXAMINATION (2020-2021)
TIME – TABLE

附件二
Appendix II

S.1

2/2/2021 Tuesday	3/2/2021 Wednesday	4/2/2021 Thursday	5/2/2021 Friday	8/2/2021 Monday
Chinese I 中文【1】 13:30-14:30 <閱讀>	English I <Reading> 英文【1】 13:30-14:45	Math 數學 13:30-15:00	L&S 生活與社會 13:30-14:30	Contingency Day for Exam Make-up 備考日
Integrated Sci. 綜合科學 14:50-15:50	Chi. History 中史 15:05-16:05	Computer 電腦 15:20-15:50	Putonghua 普通話 14:50-15:20	

SAI KUNG SUNG TSUN CATHOLIC SCHOOL(SECONDARY SECTION)
FIRST TERM EXAMINATION (2020-2021)
TIME – TABLE

附件二
Appendix II

S.3

25/1/2021 Monday	26/1/2021 Tuesday	27/1/2021 Wednesday	28/1/2021 Thursday	29/1/2021 Friday	1/2/2021 Monday
Chinese I 中文【1】 13:30-14:30 <閱讀>	English I <Reading> 英文【1】 13:30-14:45	Math I 數學【1】 13:30-15:00	Geography 地理 13:30-14:15	Integrated Sci. 綜合科學 13:30-14:30	Contingency Day for Exam Make-up 備考日
Chinese II 中文【2】 14:50-16:20 <寫作>	English III <Listening> 英文【3】 15:05-16:05	Math II 數學【2】 15:20-16:20	Putonghua 普通話 14:35-15:05	Chi. History 中史 14:50-15:50	
			Computer 電腦 15:25-15:55		

SAI KUNG SUNG TSUN CATHOLIC SCHOOL(SECONDARY SECTION)

F.6 MOCK EXAMINATION (2020-2021)

TIME – TABLE

附件二
Appendix II

Exam. Centre : HALL

1/3/2021 Monday	2/3/2021 Tuesday	3/3/2021 Wednesday	4/3/2021 Thursday	5/3/2021 Friday
<p>Chi. Lang. I 中文【1】 <閱讀></p> <p>8:15am-9:45am</p>	<p>Eng. Lang. I 英文【1】 <Reading></p> <p>8:15am-9:45am</p>	<p>Chi. Lang. III 中文【3】 <聆聽及綜合能力考核></p> <p>8:15am-10:00am</p>	<p>LS I 通識【1】</p> <p>8:15am-10:15am</p>	<p>THS II 旅遊與款待【2】 8:15am-10:00am ICT I 資訊及通訊科技【1】 8:15am-10:15am Chi. History I 中國歷史【1】 8:15am-10:30am P. E. I 體育【1】 8:15am-10:30am Biology I 生物【1】 8:15am-10:45am Physics I 物理【1】 8:15am-10:45am Economics II 經濟【2】 8:15am-10:45am</p>
<p>Chi. Lang. II 中文【2】 <寫作></p> <p>10:15am-11:45am</p>	<p>Eng. Lang. II 英文【2】 <Writing></p> <p>10:15am-12:15pm</p>		<p>LS II 通識【2】</p> <p>10:45am-12:00nn</p>	<p>Biology II 生物【2】 11:15am-12:15pm Physics II 物理【2】 11:15am-12:15pm Economics I 經濟【1】 11:15am-12:15pm P.E. II 體育【2】 11:15am-12:30pm Chi. History II 中國歷史【2】 11:15am-12:35pm THS I 旅遊與款待【1】 11:15am-12:45pm ICT II 資訊及通訊科技【2】 11:15am-12:45pm</p>

SAI KUNG SUNG TSUN CATHOLIC SCHOOL(SECONDARY SECTION)
F.6 MOCK EXAMINATION (2020-2021)
TIME – TABLE

附件二
Appendix II

Exam. Centre : HALL

8/3/2021 Monday	9/3/2021 Tuesday	10/3/2021 Wednesday	11/3/2021 Thursday	12/3/2021 Friday
Eng. Lang. III 英文【3】 < Listening & Integrated Skills > 8:15am-10:15am	Math. 1 (Compulsory part) 數學【1】 (必修部分) 8:15am-10:30am	ERS I 倫理與宗教【1】 8:15am-10:00am BAFS II 企業會計與財務【2】 8:15am-10:30am Chemistry I 化學【1】 8:15am-10:45am Geography I 地理【1】 8:15am-10:45am	Math. M1 (Extended part) 數學 (延伸部分) 8:15am-10:45am V. Arts 視覺藝術 8:15am-12:15pm	Contingency Day for Exam Make-up 備考日
	Math. II (Compulsory part) 數學【2】 (必修部分) 11:00am-12:15pm	Chemistry II 化學【2】 11:30am-12:30pm Geography II 地理【2】 11:30am-12:45pm BAFS I 企業會計與財務【1】 11:30am-12:45pm ERS II 倫理與宗教【2】 11:30am-1:15pm		



Dear Parents / Guardians,

January Circular

Below are some special notes that need your attention. Please read and return the reply slips to the class teacher.

A. Learning & Teaching

1	Arrangement of the First Term Examination	(For S1 to S5 Students)	P.12
2	Arrangement of S6 Mock Examination, Examination Review and Study Leave	(For S6 Students)	P.12
3	Rescheduling of 1 st Term Parents' Day	(For S1 to S5 Students)	P.13
4	Collective Order of Calculators	(For All Students)	P.13

B. Home-School Cooperation

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Should you have any enquiries, please feel free to contact us at 2792 6712.

Yours sincerely,



Principal
Ms KUM CHAN Fu-man

Bible Verses : For a child is born to us, a son is given us; His dominion is vast and forever peaceful. (Isaiah 9:5-6)

A. Learning and Teaching**1. Arrangement of the First Term Examination (For S.1 to S.5 Students)**

Due to the impact of the epidemic, the latest arrangement of the First Term Examination is made as follows:

S.1: Students need to return to school in the afternoon from 2/2/2021 to 5/2/2021 for examinations. Students do not have online classes in the morning on these days as they are expected to study at home. *8/2/2021 is the Contingency Day for Exam Make-up.

S.3: Students need to return to school in the afternoon from 25/1/2021 to 29/1/2021 for examinations. Students do not have online classes in the morning on these days as they are expected to study at home. *1/2/2021 is the Contingency Day for Exam Make-up.

**Note: The Contingency Day for Exam Make-up is planned in case of sudden situation arises during exam time. If it needs to be used for an exam due to special circumstances, arrangement will be announced as soon as possible. In such case, students will not have online classes in the morning and are expected to study at home. However, if the day is not used for exams at the end, students need to attend online classes as before in the morning.*

S.2, S.4 and S.5: The examination is tentatively scheduled to take place after the Lunar New Year Holiday. Details will be announced in due course.

- (a) Students are required to enter the classroom 5 minutes before the start of the exam and to sit on the assigned seat.
- (b) During the examination, students are not allowed to leave the examination hall/room early.
- (c) Students must be in proper winter uniform when they return to school for the exam.
- (d) Enclosed please find the Examination Regulations (Appendix I) and the 2020/2021 First Term Examination Timetable (Appendix II). Students should sit for the examinations according to the timetable.
- (e) If school suspension is announced due to bad weather during the examination period, examinations on that day will be rescheduled. All examination date, time, and subjects concerned will be proceeded in accordance with the Examination Timetable. As the epidemic has not stabilized, it may affect the arrangement of examinations at any time. Please pay close attention to the latest news on the school website.

2. Arrangement of S6 Mock Examination, Examination Review and Study Leave (For S6 Students)

The upcoming S6 Mock Examination will be held from 1st March to 12th March 2021. The Examination Review will be held from 15th to 17th March 2021. Please take note of the following arrangement:

- (a) Despite the cancellation of the morning assembly during the period of the S6 Mock Examination, students should attend school as usual. The school bell rings at 7:55a.m. and students should arrive and wait outside the examination venue no later than 8:00a.m. Students who arrive after this time shall be regarded as latecomers. Only if students do not have to sit for the 1st section of the examination are they allowed to arrive at the examination venue 15 minutes prior to the start of the 2nd section of the examination.
- (b) Students are not allowed to leave the examination venue early.
- (c) Students must be in proper winter uniform when they return to school for the exam.
- (d) In order to prepare well for the examination, students should not stay to play ball games after school. Please remind your children to get home as soon as possible for revision.
- (e) Enclosed please find the Examination Regulations (Appendix I) and the Examination Timetable (Appendix II) for your reference.
- (f) In case of school suspension according to the EDB announcement, the examination scheduled for that day will be postponed. The rest of the examination will be held as scheduled.
- (g) After the Examination Review, students will be on study leave. They should properly arrange their time for examination revision. Self-study rooms will be set up by the school on campus. Students are welcome to study at school and consult their teachers.
- (h) Students must be in proper winter uniform if they study at school. They should keep silent while studying in the self-study rooms.

3. **Rescheduling 1st Term Parents' Day (For S1 to S5 Students)**

With the 1st Term Examination being postponed and the epidemic is still unclear, the 1st Term Parents' Day which was originally scheduled on 23rd January, 2021 (Saturday) will be postponed. After the completion of the 1st Term Examination and the marking is done, details of the Parents' Day will be announced. Please pay close attention to the school announcement.

The school sincerely looks forward to the cooperation and close communication with parents. During this difficult period, the school will continue to have close contact with parents to better understand students' study progress at home and their physical and mental health; and to provide necessary information and support. If parents have any queries, please feel free to contact the school to ensure communication and cooperation. Let's work together to care for the growth of students.

4. **Collective Order of Calculators (For All Students)**

In order to meet the HKDSE requirement set by the HKEAA that all calculators used in public exams must have the pad-printed label 'H.K.E.A. APPROVED' or 'H.K.E.A.A. APPROVED' on them, the school offers to order the permitted model calculator for students. Details are as follows:

Brand / Model No.	School Purchased Price
CASIO Fx-50FH II	HK\$180.00

Students/Parents who want to order the calculator through the school should sign and return the reply slips by 29th January, 2021 (Friday). Fees will be deducted from eWallet on 26th February, 2021 (Friday). If you choose to purchase one on your own, please check if it has the required label on it.

Should you have any enquiries, please contact Mr. TSOI Sai-hong at 2792 6712.

B. Home-School Cooperation

5. **Special Arrangements of the 20-21 Spring Gathering of PTA (For All Students)**

Due to the uncertainty of the epidemic, the Spring Gathering this year has to be cancelled. Yet the PTA is going to release a Lunar New Year's greetings video on the school website, wishing good health and prosperity to all. Students will be given red packets filled with chocolate coins when face-to-face classes are resumed.

6. **Committee members of the 24th Parent Teacher Association (For All students)**

Committee members of 2020-2022 Sai Kung Sung Tsun Catholic School (Secondary Section) Parent Teacher Association are:

Position	Class	Student's Name	Parent's Name
Chairman	5B	Fan Oi Chi	Ms. Lee Fung Ying
Vice Chairman	5B	Kwan Tsz Wai	Ms. Yip Lai Ming
Audit	3B	Ho Yan Tung	Ms. Guo Chu Fang
Secretary	2D	Cheung Cho Yan Joan	Ms. Cheung Wai King
Recreation	2B,3B	Koon Cheuk Yin Koon Cheuk Ying	Ms. Kwok Kam Ping April
Recreation	2B	Ho Chun Hin	Ms. Tam Yuk Wah
General Affairs	1C	Leung Chun Wai	Ms. Lau Man Yee
General Affairs	1D	Yuan Ching Nam	Ms. Fong Ying

C. Others

7. **School Calendar Reminder (For All Students)**

- The 1st Term Parents' Day scheduled on 23rd January, 2021 (Saturday) will be postponed. Please pay close attention to the school announcement.
- Please note that Friday timetable will be used on 8th February, 2021 (Monday).

D. Reply Slips

(A) January Circular - Reply Slip (For All Students)

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I have read and understood the January Circular in detail.

Parent's suggestions (if any) : _____

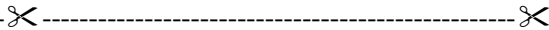
Student's Name: _____

Class: _____ Class No: _____

Parent's signature: _____

Date: _____

Remarks: Form teachers should collect and submit the reply slips to Mr. CHU at the General Office on or before 29th January, 2021.



(B) Collective Order of Calculators – Reply Slip (For All Students)

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I have read and understood the arrangement.

- I will purchase the calculator on my own.
- I will purchase the calculator (Model no. CASIO Fx-50FH II) through the school at \$180 each.

Please tick (✓) the appropriate box.

Student's Name: _____

Class: _____ Class No: _____

Parent's signature: _____

Date: _____

Remarks: The reply slip should be signed and returned to the class teachers by 29th January 2021 (Friday). Fees will be deducted from eWallet on 26th February 2021 (Friday).

Sai Kung Sung Tsun Catholic School (Secondary Section)
Examination Regulations (For S1-S5 Students)

附件一
Appendix I

1. All candidates must follow the instructions given by the invigilators. You should enter the examination venue 5 minutes before the examination starts and sit according to the seating plan assigned.
2. All candidates must put all the notes, books and personal belongings (such as the off-mode mobile phones, tablets and smart watches with word-display facilities) in a bag that can be properly closed with a zip/buckle etc. The bag must be properly closed and placed under the chair.
3. Candidates must keep silent inside/outside the examination venue.
4. Punctuality of candidates
 - 4.1 If candidates arrive at the examination venue after the examination starts, they should take the “Late Record Sheet” from the General Office. The seat will be assigned by the invigilator. Candidates will NOT be given extra time to compensate for any time lost.
 - 4.2 If candidates are late for more than 30 minutes, the examination paper will be handled independently. Serious condition will not be accepted by the school.
 - 4.3 If the candidates arrive at school 30 minutes before the examination ends, they will not be allowed to take the paper concerned.
5. Leave early of candidates.
 - 5.1 All candidates are not allowed to leave the examination venue early.
6. If candidates violate the following regulations in the examination, they will be subject to a mark penalty or subject downgrading and may even be disqualified from the whole examination.
 - 6.1 Any articles such as notes, books and all kinds of electronic devices (e.g. mobile phones, tablets, electronic dictionaries, smart watches with word-display facilities) are found on the desk or in the drawer of the desk, in the pockets or on the body of the candidates during an examination.
 - 6.2 If candidates are found to have any electronic devices (including mobile phones) switched on, and even the mobile phones or the alarms ring during an examination.
 - 6.3 Candidates use the calculators without the label of 「 H.K.E.A.A.APPROVED 」 or 「 H.K.E.A.A.APPROVED 」 .
 - 6.4 If candidates continue writing when the announcement of “Time’s up” or “collect the paper” is made by the invigilator.
 - 6.5 Candidates who misbehave or act maliciously (e.g. making noise) in such a way that they upset the conduct of the examination.
 - 6.6 Candidates proved to have cheated.
7. Handling cases of absence during examination.
 - 7.1 Make-up examination will NOT be given to students who were absent from the examination.
 - 7.2 For the absentees who do not provide any reason, their school report will state they were absent without reason during the examination of the subject and the paper concerned.

Sai Kung Sung Tsun Catholic School (Secondary Section)
Examination Regulations (For S6 Students)

附件一
Appendix I

1. All candidates must follow the instruction given by the invigilators. You should enter the examination venue 10 minutes before the examination starts and sit according to the seating plan assigned. Candidates should arrive at the waiting room 15 minutes before the start of the oral examination and keep silent when waiting.
2. All candidates must put all the books and personal belongings (such as the off-mode mobile and smart-watch with word-display facilities) in a bag that can be properly closed with a zip/buckle etc.
 - (i) The bag must be properly closed.
 - (ii) The bag must be placed under your chair.
3. Candidates must keep silent inside/outside the examination venue.
4. Punctuality of candidates
 - 4.1 If candidates arrive at the examination venue after the examination starts, you should take the “Late Record Sheet” from the General Office. The seat will be assigned by the invigilator. Candidates will NOT be given extra time to compensate for any time lost.
 - 4.2 If candidates are late for more than 30 minutes, the examination paper will be handled independently. Serious condition will not be accepted by the school.
 - 4.3 If the candidates arrive at school 30 minutes before the examination ends, they will not be allowed to take the paper concerned.
5. Leave early of candidates.
 - 5.1 All candidates are not allowed to leave the examination venue early.
6. If candidates violate the following regulations in the examination, marks may be deducted accordingly.
 - 6.1 Candidates are found to have any electronic device (including a mobile phone) switched on during an examination.
 - 6.2 Any articles such as notes, books and all kinds of electronic devices (e.g. mobile phones, PDA, electronic dictionaries, smart watches with word-display facilities) are taken out from your pockets/your body or removed from your desk/the drawer of your desk.
 - 6.3 The alarm of your mobile phone or articles (such as smart watches, electronic dictionaries etc.) rings during the examination.
 - 6.4 Candidates use the calculators without the label of 「 H.K.E.A.A.APPROVED 」 or 「 H.K.E.A.A.APPROVED 」 .
 - 6.5 Candidates continues writing when the announcement of “Time’s up” or “collect the paper” is made by the invigilator. Examination marks may be deducted. It may be regarded as cheating of a serious condition. The paper will not be accepted by the school.
 - 6.6 Candidates who misbehave or act maliciously (e.g. making noise) in such a way that they upset the conduct of the examination.
 - 6.7 Candidates proved to have cheated.
7. Handling cases of absence during examination.
 - 7.1 Make-up examination will NOT be given to students who were absent from the examination.
 - 7.2 For the absentees who do not provide any reasons, their school report will state they were absent without reason during the examination of the subject and the paper concerned.
 - 7.3 A score of zero will be given to students who are absent from examination.