



敬啟者：

一月份綜合通告

茲有下列事項請家長留意，並簽妥相關回條，各項資料茲臚列如下：

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各位家長有任何查詢或建議，請與學校聯絡（電話：2792 6712）。

此致
各位家長



甘陳富文校長 謹啟

二零二三年一月六日

聖經金句：「作子女的，應該事事聽從父母，因為這是主所喜悅的。作父母的，不要激怒你們的子女，免得他們灰心喪志。」（哥 3:20-21）

一、學與教

1. 中六級畢業試、考試檢討及回校自修安排（中六級適用）

本學年之中六級畢業試將於 13/2/2023 至 24/2/2023 舉行，試後鞏固及檢討於 27/2/2023 至 15/3/2023 進行。茲有下列安排須通知各位家長：

- (a) 畢業試期間，仍按平日一樣，即上午 7:55 有預備鐘，上午 8:00 應到達校園指定地點，逾時作遲到處理。若學生當天不須參與第一節考試，則可按照第二節開考時間前 15 分鐘到達試場外，等候進場。
- (b) 學生不得提早離開試場。
- (c) 學生需穿著整齊冬季校服回校參加考試。
- (d) 為預備考試，學校會勸喻同學不應留校進行球類活動或嬉戲等，煩請各家長協助督促學生放學後盡早回家溫習。
- (e) 隨函另派發相關之考試規則(附件一)及考試時間表(附件二)，學生須依照時間表返回學校參加考試。
- (f) 如考試期間遇有惡劣天氣或其他原因引致停課，該日所考之科目將會另作安排。換言之，全部考試之日期、時間及應考科目，一律按照隨函附上之考試時間表進行。
- (g) 考試檢討日之後，學生無須回校上課，並應自訂時間表，勤加溫習，為參予香港中學文憑試作好準備。學校會開設溫習室，歡迎學生回校溫習及請教老師。
- (h) 此外，學生回校溫習必須穿著整齊校服及保持安靜，以免對其他學生造成滋擾。

2. 上學期家長日暨書展（全校適用）

2022 至 2023 年度家長日將於 2023 年 2 月 4 日(星期六)舉行，茲將相關事項詳列如下：

a) 約見家長(中一至中五級適用)：

本年度家長日暨書展謹訂於 2023 年 2 月 4 日(星期六)舉行。誠邀 台端帶同 貴子弟親臨本校會見班主任，並領取本年度第一學段考試成績表。家長屆時可透過與班主任面晤，了解子弟在校之情況，以收共同培育之效。成績表將直接交予家長，不能由他人代領。事關 貴子弟之學行發展，敬希撥冗出席為荷。

b) 家長日書展(全校適用)：

本校於家長日當天同時舉辦書展，讓家長陪同子女購買讀物，以提升子女的閱讀興趣。備註：「書展」(時間為上午 8 點 30 分至下午 12 點 30 分)於禮堂舉行。

3. 中四選科家長講座（中三級適用）

為協助 貴子弟選讀中四課程，本校定於二零二三年二月四日（星期六）家長日當天舉行「中四選科家長講座」。屆時，誠邀各家長抽空參與。有關詳情如下：

日期：二零二三年二月四日(星期六)

時間：上午10:00 - 10:30

地點：本校地理室

是次講座內容，包括講解本校高年級的課程結構、中三升中四編班方法、選科與前途的關係，以及中三同學之其他出路。誠望各位家長能關心子女前途，陪同 貴子弟出席是次講座，以助同學選擇適合的課程。

二、學生生活

4. 「正向價值教育日」（全校適用）

學校重視價值教育，培育學生正向人生觀。學校將於1月18日舉辦「正向價值教育日」。透過不同活動加強培養抗逆及反思能力，以掌握情緒管理並學習正面地解決困難。活動日為學校正式上課日，全體同學必須準時出席。

有關活動安排如下：

	中一級	中二三級 及 四謙、四勤	中五六級 及 四愛、四誠
8:00-8:30	全校早會（啟動禮）、班主任點名		
8:30-9:30	擁抱失敗日營	「STS 數字畫」體驗活動	選擇劇場（同守無欺）
9:30-10:00		小息：幸福雜貨鋪（流動車）	
10:00-11:00		選擇劇場（同守無欺）	「STS 數字畫」體驗活動
11:00-11:30	全校大合照 / 班相拍攝		
11:30	放學		

三、家校合作

5. 有關二零二二至二零二三年度中小學新春團拜（全校適用）

藉著新春的日子，中小學家長教師會聯合籌辦新春團拜，冀望能增進中小學家長、老師和同學的感情，現誠邀各家長參加今年的團拜活動，詳情如下：

日期：	二零二三年二月一日（星期三）
地點：	中學部禮堂
時間：	下午 4 時至 5 時
內容：	拜年、抽獎、遊戲、派禮物、與老師話家常。
費用：	全免

望各家長能踴躍支持。有意參加者請填妥回條，交班主任報名。

如有查詢，歡迎致電 2792 6712 與王麗珊老師聯絡。

6. 第二十五屆家長教師會理事名單（全校適用）

二零二二至二零二四年度西貢崇真天主教學校(中學部)家長教師會第二十五屆家長理事名單如下：

職位	學生班別	學生姓名	家長姓名
主席	4B	張祖欣	張慧琮女士
副主席	1B	鄭壑臻	李霞女士
稽核(司數)	1C 5A	何宗衡 何欣桐	郭楚芳女士
文書	1A	何璟朗	吳詠欣女士
康樂	1A 2B	張海嵐 張海悠	葉翠華女士
康樂	4A	何雋軒	譚玉華女士
康樂	4A 5A	官卓彥 官卓盈	郭錦萍女士
總務	2A	朱朗希	鄭嘉茵女士
總務	4C	林凱靖	劉穎沁女士
總務	4D	鄧子鏗	麥群晞女士

教師理事	
職務	教師姓名
副主席	顏青霞副校長
司數	王麗珊老師
文書	余麗琮老師
委員	朱珮誼老師
委員	周志偉助理副校長

四、其他事項

7. 學校校曆表留意事項（全校適用）

- (a) 1月10日(星期二)以星期五時間表上課，請同學緊記帶適當課本及上課用品回校。
- (b) 1月13日(星期五)及16日(星期一)為陸運會初賽及決賽日。
- (c) 1月17日(星期二)為陸運會補假，同學當天不用上課。
- (d) 1月18日(星期三)為正向教育活動日，同學當日回校參與活動。

8. 周年陸運會及陸運會假期 (全校適用)

本校謹定於1月13日及1月16日(星期五及星期一)假西貢鄧肇堅運動場舉辦周年陸運會。時間為上午8時至下午5時;視乎比賽進度,放學時間可能稍作提早或延遲。1月17日(星期二)為陸運會假期,當天學生不用回校上課。家長請督促同學善用假期,在家休息,並完成老師在假期前指派之工作。

陸運會當日,所有學生須穿著整齊冬季體育服,穿著學校規定之運動鞋,參賽者帶備體育服短褲等裝備出賽。陸運會為學校上課日,故全體同學必須準時出席。若同學因特別事故而未能出席,必須於1月10日(星期二),以書面詳述理由並交由班主任向學校請假。若同學於陸運會當天因病而未能出席,則須於當日8時前,由家長致電學校請假,並於隨後第一個上課日遞交家長信及醫生紙(中醫及西醫發出之證明書亦可)。遲到者需依照校方常規手續辦理,學生無故缺席將作曠課論。

學生注意事項:

- 不得攜帶報紙、棋類、書籍、雜誌、玻璃器皿及任何音樂播放器等進場。
- 學生請自備足夠食用水,並自行於午膳時間出外用膳或自備午膳。

各家長請查閱 貴子弟之參賽或工作項目,如有不同意,請經班主任告知校方。另本校歡迎各家長於1月16日(星期一)下午3時正蒞臨參觀接力賽及頒獎典禮。有興趣出席頒獎禮之家長,請於1月13日前以電子連結(QR code)提交資料,以便作出統計及安排。

各位家長有任何查詢或建議,請電2792 6712與蔡志豪老師聯絡。

<https://forms.gle/DDCzPWhGnAAiLmTD7>

回報出席陸運會頒獎禮



9. 「電子錢包」增值及繳費注意事項 (中一至中四級適用):

為配合學生各方面的發展,學校會安排各類型學習活動,或協助學生購買教材文具,這些事項或會涉及費用徵收的行政工作。推行「電子錢包」的目的可以減少學生經常攜帶現金回校,同時亦能減少老師收取及找贖金錢所需的工作程序,令老師更能善用課堂時間,讓學生的學習更具成效。

「電子錢包」增值及繳費注意事項如下:

- 智能卡戶口內的金額只能用於學校指定的收費項目,例如:小額教材訂購費、級際活動車費,而有關項目亦會列明在家長通函內。如不欲購買或參與活動,請盡早交回通函回條通知學校。
- 各項增值及繳費記錄會於家長及學生的內聯網戶口內顯示,以供家長隨時查閱。
- 為減低家長於「電子錢包」增值時之負擔,學校於每學期初或智能卡戶口結餘不足時進行增值繳費。所有學生需為戶口增值,上學期約為500元;學期中約為500元,學期終時(連註冊費)約為500元,視實際情況而定。
- 學期終結時,若戶口內仍有餘額,會自動撥入新學年的戶口內繼續使用,而當學生離校時,餘額將會發還給家長。
- 若學生遺失了智能卡,拾獲者絕不能從戶口中提取款項,學生的戶口絕不會受到任何影響。
- 如個別學生因經濟困難,未能預繳增值費用,請與顏青霞副校長聯絡。

本學期「電子錢包」增值安排:

- 中一至中四學生請於二零二三年一月十三日(星期五)或以前透過eClass家長應用程式的電子繳費系統或繳交現金500元予班主任作增值之用。
- 如有任何查詢,請電2792 6712與顏青霞副校長或宋國安老師聯絡。

五、回條部份

(A) 一月份綜合通告-回條 (全校填寫)

敬覆者：本人已詳閱【一月份綜合通告】，並知悉各項有關安排。

家長附言(若有)：_____

此 覆
西貢崇真天主教學校(中學部)

學生姓名：_____
班 級：_____ 學號：_____
家長簽署：_____
日 期： 二零二三年_____月_____日

班主任收齊回條於 1 月 20 日前交回校務處朱先生

✂

✂

2022-2023 年度第 05 號通函

(B) 「中四選科家長講座」-回條 (中三級適用)

敬覆者：本人知悉「中四選科家長講座」，本人(請在適當方格加“✓”)

☐將會出席是項活動，並共有_____人參加。

☐不會出席是項活動。

家長附言(若有)：_____

此 覆
西貢崇真天主教學校(中學部)

學生姓名：_____
班 級：_____ 學號：_____
家長簽署：_____
日 期： 二零二三年_____月_____日

註：回條填妥後請交班主任收集再交予張繼發老師

(C) 「電子錢包」增值及繳費注意事項- 回條 (中一至中四級填寫)

敬覆者：本人已詳閱「電子錢包」增值及繳費注意事項，並知悉各項有關安排。

家長附言(若有)：_____

此 覆
西貢崇真天主教學校(中學部)

學生姓名：_____

班 級：_____ 學號：_____

家長簽署：_____

日 期： 二零二三年_____月_____日

註：班主任收齊回條及款項請於 13/1/2023 前交回校務處張小姐

1. 考生必須遵照監考老師的指示，於考試開考前十分鐘進入試場，並按座位表入座。語文科口試考生須於預定開考時間前十五分鐘到達等候室報到，安靜等候應考。
2. 考生必須將筆記、書籍及個人物品(包括已關掉的手提電話、平板電腦及具文字顯示功能的智能手錶)放入一個附有拉鍊或鈕扣的手提包內，並將袋口拉上拉鍊或扣好，於開考前放在椅子下面。
3. 試場內外考生應保持肅靜。
4. 考生遲到
 - 4.1 考生在開考後抵達試場，須先到校務處取得「遲到紙」，再按照試場監考老師指引入座。該考生不會得到額外時間作答。
5. 考生早退
 - 5.1 所有考生不得提早離場。
6. 在考試進行中，倘若考生違反以下規則，有關科目成績會被扣分，甚至可能被取消全部考試成績：
 - 6.1 考生的衣袋內、身上、桌上或抽屜內有筆記、書籍或任何電子器材 [例如：手提電話、平板電腦、電子字典、具文字顯示功能的智能手錶等]。
 - 6.2 考生攜帶的電子器材，例如手提電話/ 智能手錶/ 備有響鬧功能的物品未有關掉，甚至發出聲響。
 - 6.3 開考前考生不得貼上電腦條碼或開始書寫。
 - 6.4 考生使用沒有「H. K. E. A. A. APPROVED」或「H. K. E. A. APPROVED」標籤的計算機。
 - 6.5 考生在監考老師宣布立即停筆後或收集答卷時，仍繼續書寫。
 - 6.6 考生搗亂秩序，如發出聲響滋擾他人。
 - 6.7 考生作弊。
7. 考生缺席：
 - 7.1 學生若於考試缺席將不獲安排補考。
 - 7.2 無故缺席者，成績表將列明該學生無故缺席相關科目或科目分卷的考試。
 - 7.3 學生若因為 2019 冠狀病毒病或為確診個案的密切接觸者，在考試期間須接受強制檢疫，或須留在其處所等候檢測結果的學生，向學校提交有效證明後，會獲得受影響科目的成績評估。

SAI KUNG SUNG TSUN CATHOLIC SCHOOL (SECONDARY SECTION)

F.6 MOCK EXAMINATION (2022-2023)

TIMETABLE

附件二
Appendix II

Exam. Centre : HALL

13/2/2023 Monday	14/2/2023 Tuesday	15/2/2023 Wednesday	16/2/2023 Thursday	17/2/2023 Friday
Chi. Lang. I 中文【1】 <閱讀> 8:15am-9:45am	Eng. Lang. I 英文【1】 <Reading> 8:25am-9:55am	Math. I (Compulsory part) 數學【1】 (必修部分) 8:15am-10:30am	LS I 通識【1】 8:15am-10:15am	Eng. Lang. III 英文【3】 <Listening & Integrated Skills> 8:25am-10:25am
Chi. Lang. II 中文【2】 <寫作> 10:15am-11:45am	Eng. Lang. II 英文【2】 <Writing> 10:25am- 12:25pm	Math. II (Compulsory part) 數學【2】 (必修部分) 11:00am-12:15pm	LS II 通識【2】 10:45am-12:00nn	Eng. Lang. IV 英文【4】 <Speaking> 10:55am-1:25pm

<u>Exam. Centre : HALL</u>	20/2/2023 Monday	21/2/2023 Tuesday	22/2/2023 Wednesday	23/2/2023 Thursday	24/2/2023 Friday
Chi. Lang. III 中文【3】 <聆聽及綜合能力考核> 8:15am-10:00am	Chemistry I 化學【1】 8:25am-10:55am Geography I 地理【1】 8:25am-10:55am BAFS II 企業會計與財務【2】 8:25am-10:40am Chi. History I 中國歷史【1】 8:25am-10:40am ICT I 資訊及通訊科技【1】 8:25am -10:25am	Physics I 物理【1】 8:25am-10:55am Biology I 生物【1】 8:25am -10:55am ERS I 倫理與宗教【1】 8:25am -10:10am Economics II 經濟【2】 8:25am-10:55am THS II 旅遊與款待【1】 8:25am-9:55am P.E.I 體育【1】 8:25am -10:40am	Math. M1 (Extended part) 數學 (延伸部分) 8:15am-10:45am V. Arts 視覺藝術 8:15am-12:15pm	Contingency Day for Exam Make-up 備考日	
	Chemistry II 化學【2】 11:25am-12:25pm Geography II 地理【2】 11: 25am-12:40pm BAFS I 企業會計與財務【1】 11:25am-12:40pm Chi. History II 中國歷史【2】 11:25am-12:45pm ICT II 資訊及通訊科技【2】 11:25am -12:55pm	Physics II 物理【2】 11:25am-12:25pm Biology II 生物【2】 11:25am -12:25pm ERS II 倫理與宗教【2】 11:25am -1:10pm Economics I 經濟【1】 11:25am-12:25pm THS I 旅遊與款待【2】 11:25am-12:40pm P.E. II 體育【2】 11:25am-12:40pm			



Dear Parents / Guardians,

January Circular

Please take note of the following details, special arrangements and forthcoming school events and functions. Kindly acknowledge receipt of this circular by returning the signed reply slips to class teachers.

A. Learning & Teaching

1	Arrangement of S6 Mock Examination, Examination Evaluation and Study Leave	(For S6 Students)	P.12
2	First Term Parents' Day	(For All Students)	P.12
3	Talk for Parents – Selection of S4 Electives	(For S3 Students)	P.13

B. Student Life

4	The Positive Value Education Day	(For All Students)	P.13
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C. Home-School Cooperation

5	Special Arrangement of 22-23 Spring Gathering of PTA	(For All Students)	P.14
6	The Committee of the 25 th Parent Teacher Association	(For All Students)	P.14

D. Others

7	School Calendar Reminder	(For All Students)	P.15
8	Annual Athletic Meets and Holiday	(For All Students)	P.15
9	“eWallet” Reloading and Charges	(For S1-S4 Students)	P.16

E. Reply Slips

10	A) January Circular – Reply Slip	(For All Students)	P.17
11	B) Talk for Parents – Selection of S4 Electives– Reply Slip	(For S3 Students)	P.17
12	C) “eWallet” Reloading and Charges– Reply Slip	(For S1-S4 Students)	P.17

F. Appendices

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14	Appendix II : Examination Timetable	(For S6 Students)	P.9-10

Should you have any enquiries, please feel free to contact us at 2792 6712.



Yours sincerely,

Principal
Ms KUM CHAN Fu-man

Bible Verses: “Children, obey your parents in everything, for this is pleasing to the Lord. Fathers, do not provoke your children, so they may not become discouraged.” (Col 3:20-21)

A. Learning and Teaching**1. Arrangement of S6 Mock Examination, Examination Evaluation and Study Leave (For S6 Students)**

The upcoming S6 Mock Examination will be held from 13th February to 24th February 2023. The Examination Review is to be held from 27th February to 15th March 2023. Please take note of the following arrangements:

- (a) Students shall attend school as usual. The school bell rings at 7:55 a.m. and candidates shall arrive at the designated venue at 8:00 a.m. Candidates who arrive after this time shall be treated as latecomers. Only if candidates do not sit for the 1st section of the examination, they shall arrive at the examination venue 15 minutes prior to the start of the 2nd section of the examination.
- (b) Candidates are not allowed to leave early during the examination.
- (c) Candidates shall wear standard winter uniforms.
- (d) To prepare for the examination, the school will advise students not to play ball games after school. Parents shall urge their children to go home as soon as possible for revision.
- (e) Enclosed please find the Regulations for the Examination (Appendix I) and the Examination Timetable (Appendix II) for your reference.
- (f) In case of school suspension according to the EDB announcement, the examination scheduled for that day will be postponed. The rest of the examination will be held as scheduled.
- (g) After the Examination Review, students will be on study leave and should arrange time for their own revision. Self-study rooms will be arranged by the school on campus. Students are welcome to study at school and consult their teachers.
- (h) Students should wear standard uniforms if they study at school and keep silent while studying in the self-study rooms.

2. First Term Parents' Day and Book Exhibition (For All Students)

Details of the First Term Parents' Day 2022/2023 are listed below:

- a) Parents-Teachers Interview (For S1 to S5 Students)
The Parents-Teachers Interview will be held on 4th February 2023 (Saturday). We earnestly invite parents to come with their children to meet class teachers and collect the 1st term school report. Through discussion with teachers, parents can know more about their children's behaviour at school and collaborate with teachers to help nurture their children. The school report will be given to parents directly and no representative may collect the reports on behalf of the parents. Please kindly arrange time to meet the class teachers for a better understanding of your children's progress.
- b) Book Exhibition (For All Students)
In order to arouse students' interests in reading, our school will hold a Book Exhibition in the school hall (from 8:30a.m. to 12:30p.m.) on the same day. Parents are invited to order books during the exhibition.

3. **Talk for Parents – Selection of S4 Electives (For S3 Students)**

Our school will hold a talk for parents titled “Selection of S4 electives” on Parents’ Day, to provide suggestions on S4 Curriculum Selection. We sincerely invite parents to join. Details are listed below:

Date:	4 th February 2023 (Saturday)
Time:	10:00 a.m. – 10:30 a.m.
Venue:	Geography Room

The content of the talk includes a discussion on the structure of the School Senior Secondary Curriculum, S4 class allocation, relevance among the choices of electives, our children’s future plans, and other career paths for S3 students. We kindly invite parents to take part in the talk with their children, and help them make a decision on choosing suitable courses.

B. **Student Life**

4. **The Positive Value Education Day (For All Students)**

The school puts great emphasis on cultivating students’ positive outlook on life. The Positive Value Education Day will be held on 18th January, 2023. Through the activities, students will learn to strengthen the development of resilience and reflection skills, as well as for them to learn to control their emotions when facing challenges in life. The Education Day is an official school day, so all students must attend.

The arrangement of the Education Day is shown as below:

	S1	S2, S3, S4A and 4C	S5, S6, S4B and 4D
8:00-8:30	Whole School Morning Assembly & Class Teacher Period		
8:30-9:30	“Embrace Failure Day Camp”	STS Digit Painting	Drama Theater (Be Buddies Not Bullies)
9:30-10:00		Recess: Store of Happiness (Mobile Van)	
10:00-11:00		Drama Theater (Be Buddies Not Bullies)	STS Digit Painting
11:00-11:30	Whole-school Photo-taking / Class Photo-taking		
11:30	School Dismissal		

C. Home-School Cooperation

5. Special Arrangement of 22-23 Spring Gathering of PTA (For All Students)

The Parent Teacher Associations of Primary and Secondary Sections have co-organised the Spring Gathering to liaise with students, parents and teachers from both Primary and Secondary Sections. You are cordially invited to the Spring Gathering this year. The details are as follows:

Date:	1 st February 2023 (Wednesday)
Venue:	School Hall (Secondary Section)
Time:	4:00 p.m. – 5:00 p.m.
Activities:	Courtesy call, lucky draw, games, gift-giving, chat with teachers
Fees:	Free of charge

Please sign and return the reply slip concerned to the class teacher if you are interested. Should you have any enquiries or suggestions, please contact Miss WONG Lai-shan at 2792 6712.

6. The Committee of the 25th Parent Teacher Association (For All Students)

The 25th Parent Teacher Association committee, Sai Kung Sung Tsun Catholic School (Secondary Section) has been set up. The committee members of the 25th Council are listed below:

Name of Parents	Students	Name of Teachers
Chairperson: Ms. Cheung Wai King	4B Cheung Cho Yan Joan	Chairperson: Ms. Ngan Ching-har (Vice Principal)
Vice-Chairperson: Ms. Lee Har Anquen	1B Cheng Kok Chun	Audit: Ms. Wong Lai-shan
Audit: Ms. Guo Chu Fang	1C Ho Chung Hang 5A Ho Yan Tung	Secretary: Ms. Yu Lai-king Angel
Secretary: Ms. Ng Wing Yan	1A Ho King Long	Committee Members: Mr. Chow Chi-wai (Assistance Vice Principal) Ms. Chu Pui-yee
Recreation-in-charges: Ms. Yip Chui Wa	1A Cheung Hoi Nam 2B Cheung Hoi Yau	
Ms. Tam Yuk Wah Candy	4A Ho Chun Hin	
Ms. Kwok Kam Ping April	4A Koon Cheuk Yin 5A Koon Cheuk Ying	
General Affairs: Ms. Cheng Ka Yan Ms. Lau Wing Sum Ms. Mak Kwan Hei	2A Chu Long Hey Lucas 4C Lam Hoi Jing 4D Tang Tsz Hang	

D. Others

7. School Calendar Reminder (For All Students)

- (a) Please note that Friday timetable will be used on 10th January 2023 (Tuesday).
- (b) 13th and 16th January 2023 (Friday and Monday) are the School Athletic Meet.
- (c) 17th January 2023 (Tuesday) is the day following the Athletic Meet. It is a school holiday. Thus, there will be no school that day.
- (d) 18th January 2023 (Wednesday) is the Positive Value Education Day

8. Annual Athletic Meet and Holiday (For All Students)

The Annual Athletic Meet will be held at Sai Kung Tang Shiu Kin Sports Ground on 13th & 16th January 2023 (Friday and Monday), from 8:00a.m. to 5:00p.m. The exact closing time for students may vary depending on the progress of the events. 17th January 2023 (Tuesday) is the holiday after the Athletic Meet. Parents should encourage their child to spend the holiday wisely by staying at home or doing assignments.

All students should wear winter PE uniforms and prescribed sports shoes, and bring along shorts when attending Annual Athletic Meets. All students must attend the Annual Athletic Meet and arrive on time. If students cannot attend the Annual Athletic Meet, they should inform the class teacher and submit the parents' letter with explanation on 10th January 2023 (Tuesday). If students are absent from Annual Athletic Meet due to sickness, parents should inform the school before 8:00a.m. and submit the parent's letter with the doctor's certificate (issued by either a Chinese Medicine Practitioner or a General Physician) on the following school day. Latecomers should follow usual procedure set by the school. Unexcused absence is regarded as truancy. Students should note that:

- a) Newspapers, chess, books, magazines, containers made of glass and any kind of music players are prohibited in the sports ground.
- b) Students should prepare adequate drinking water and may also have lunch outside the sports ground or prepare their own in advance.

Parents should pay attention to both the event(s) their child(ren) participate in and duties they are responsible for. Please advise us on any comments or disagreement via class teachers. Besides, parents are welcome to visit and watch the relay races and prize-giving ceremony on 16th January 2023 (Monday) at 3:00p.m. If parents are interested, please inform us by using the link and QR code before 13th January 2023. Should you have any enquiries or suggestions, please contact Mr. CHOI Chi-ho at 2792 6712.

<https://forms.gle/DDCzPWhGnAAiLmTD7>
Reply for attending prize-giving ceremony



9. **“eWallet” Reloading and Charges (For S1-S4 Students)**

The school arranges different kinds of learning activities or purchases teaching materials and stationery for students, which may involve some administrative fees. In the past, students had to bring in cash and teachers had to spend time collecting money. With ‘eWallet’, payments can be made more conveniently and safely.

Please take note of the followings:

- The Smart Card Account can be used to settle designated payments, such as small amount of subscription fee of teaching materials and class activity transportation fee. The relevant items will be listed in Notice to Parents. Please inform us and submit the reply slip(s) in advance if you do not wish your child to place an order or participate in the activities.
- Top-up records and payment details will be shown in the intranet accounts of parents and students for verification.
- The school will request students to credit the ‘eWallet’ with money at the beginning of the term or when there is a low or insufficient balance. All students should top up their account with \$500 at the beginning of the first term, about \$500 at the beginning of the second term (including air conditioning fee) and about \$500 at the end of second term (including registration fee). You will be informed of the actual top-up amount at a later stage.
- The account balance will automatically be brought forward to the following academic year. Any unused balance will be returned to parents when students leave school/graduate.
- Student’s Smart Card is not linked to the ‘eWallet’. Therefore, anyone who finds a lost Student Card will not be able to use the money in the ‘eWallet’.
- Students who are unable to reload Student Smart Card due to financial difficulty should contact the Vice Principal Ms. NGAN Ching-har.

The Arrangement of Reloading “eWallet” in the Second Term of School:

- | |
|--|
| S1 to S4 students should hand in \$500 either via the e-Class Parents App or in the form of cash to their class teachers to reload ‘eWallet’ on or before 13 th January, 2023 (Friday). |
|--|
- For enquiries, please contact the Vice Principal, Ms. NGAN Ching-har or Mr. SUNG Kwok-on at 2792 6712.

E. Reply Slips**(A) January Circular - Reply Slip (For All Students)**

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I have read and understood the January Circular in detail.

Parent's suggestions (if any) : _____

Student's Name: _____

Class: _____ Class No: _____

Parent's signature: _____

Date: _____

Remarks: Class teachers should collect and submit the reply slips to Mr. CHU at the General Office on or before 20th January, 2023.

----- ✂ ----- ✂ -----

Ref: 2022-2023 / No.5

(B) Talk for Parents – Selection of S4 Electives - Reply Slip (For S3 Students)

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I have read and fully understood the notice about the **Talk for Parents – Selection of S4 Electives**.
(*Please tick “✓” the appropriate box.)I * ☐ will join the activity and in total _____ person /people will be joining.☐ will not join the activity.

Parent's suggestions (if any) : _____

Student's Name: _____

Class: _____ Class No: _____

Parent's signature: _____

Date: _____

----- ✂ ----- ✂ -----

Ref: 2022-2023 / No.5

(C) “eWallet” Reloading and Charges – Reply Slip (For S1 to S4 Students)

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I have read and understood the details and arrangement about the “eWallet” Reloading and Charges.

Student's Name: _____

Class: _____ Class No: _____

Parent's signature: _____

Date: _____

Remarks: Please collect the reply slips and money and hand them to Ms. CHEUNG at the General Office on or before 13th January, 2023.

Sai Kung Sung Tsun Catholic School (Secondary Section)
Examination Regulations

附件一
Appendix I

1. All candidates must follow the instructions given by the invigilators. You should enter the examination venue 10 minutes before the examination starts and sit according to the seating plan assigned. Candidates should arrive at the waiting room 15 minutes before the start of the oral examination and remain silent when waiting.
2. All candidates must put all the notes, books and personal belongings (such as the off-mode mobile phones, tablets and smart watches with word-display function) in a bag that can be properly closed with a zip/buckle, etc. The bag must be properly closed and placed under the chair.
3. Candidates must remain silent inside/outside the examination venue.
4. Punctuality of candidates
 - 4.1 If candidates arrive at the examination venue after the examination starts, they should take the “Late Record Sheet” from the General Office. The seat will be assigned by the invigilator. Candidates will NOT be given extra time to compensate for any time lost.
5. Early leave of candidates
 - 5.1 All candidates are NOT allowed to leave the examination venue early.
6. If candidates violate the following regulations in the examination, they will be subject to a mark penalty or subject downgrading and may even be disqualified from the whole examination.
 - 6.1 Any articles such as notes, books and all kinds of electronic devices (e.g. mobile phones, tablets, electronic dictionaries, smart watches with word-display function) must not be put on the desk or in the drawer of the desk, in the pockets or on the body of the candidates during an examination.
 - 6.2 Candidates must switch off any electronic devices (including mobile phones). They must ensure that no sound (including alarm) is emitted from their mobile phones even though the phones are power off.
 - 6.3 Candidates are not allowed to stick the barcode labels or start writing before the examination.
 - 6.4 Candidates must not use the calculators without the label of 「H.K.E.A.A.APPROVED」 or 「H.K.E.A.APPROVED」.
 - 6.5 Candidates must stop writing when the announcement of “Time’s up” or “collect the paper” is made by the invigilator.
 - 6.6 Candidates must not misbehave or act maliciously (e.g. making noise) in such a way that they upset the conduct of the examination.
 - 6.7 Candidates must not cheat.
7. Handling cases of absence during examination.
 - 7.1 Make-up examination will NOT be given to students who are absent from the examination.
 - 7.2 For the absentees who fail to provide any reasonable explanation or medical certificate, their school report will state they were absent without reason during the examination of the subject and the paper concerned.
 - 7.3 Students who are required to undergo compulsory quarantine during the test period due to COVID-19 or close contacts of confirmed cases, or students who have to stay at their premises to wait for the test results, will have their examination scores of the affected subjects estimated after submitting a valid certificate to the school.